

# How to Load a Quotation

Create a folder on your computer

Save the photos and quotation in the folder

Resize the Photos

## PHOTOS

In order to resize your photo's for optimum viewing and uploading on the system, the following steps are recommended:

### A Quick Way

(Email the photos to yourself. The email utility will prompt you to make the pictures smaller, select yes. When you receive the photos, save them as resized. The photos is now a good size for speedy upload)

### The Correct Way

Open the photo with photo editor and click on Image and select resize. Reduce the image to approx 25%, or a size that still allows you to view the damage.

Go to [www.quadrant.co.za](http://www.quadrant.co.za) and click on Auto Body Repairer, then click on [Load Quotation](#).

Type the Vehicle Registration number

[Main Menu](#)



Submit Quotation

Registration Number:

**Vehicle reg field cannot be empty.**

Sign In if required



Secure - Password Protection & User Management

### User Login

\*Username:

\*Password:

Login

Need a user account?

[Sign Up](#)

Forgot your password or username?

- [I forgot my password](#)
- [I forgot my username](#)

[Contact Us](#)

Secure v1.0.20071011, Copyright © 2005-2006 [Brain Book Software LLC](#).  
Built with [FORMfields](#), the premiere form builder technology.

Type the Claim Number

ABR Quotation	
Claim Information	
Vehicle Reg No:	<input type="text" value="TEST000GP"/>
User Group:	<input type="text" value="GP TEST"/>
*Company Number:	<input type="text" value="core administration"/>
Claim/Call Centre Ref Number:	<input type="text"/>
Estimated Costing Calculation	

Type the summary information of your quotation.

Estimated Costing Calculation		
*Parts Cost:	R <input type="text" value="0"/>	This is at RETAIL price VAT Exclusive.
*Sundries:	R <input type="text" value="0"/>	This value is system generated and will be displayed on the next screen.
*Labour:	R <input type="text" value="0"/>	VAT Exclusive
*Paint:	R <input type="text" value="0"/>	VAT Exclusive
*Outwork:	R <input type="text" value="0"/>	VAT Exclusive
*Total Quotation:	R <input type="text" value="0"/>	VAT Exclusive
Excess:	R <input type="text" value="0"/>	
*VAT:	R <input type="text" value="0"/>	This value is system generated and will be displayed on the next screen.
*Grand Total:	R <input type="text" value="0"/>	This value is system generated and will be displayed on the next screen.

Type the quotation number, the estimated number of days to repair.

Attach the resized photos and quotation.

Repair Quotation		
*Quotation Number:	<input type="text"/>	Always start your quote number with your six digit company code
*Duration:	<input type="text"/>	Estimated number of WORKING days to repair from authorisation
*Photo 1:	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload Now"/>	
*Photo 2:	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload Now"/>	
Comments:	(chars left: 100) <input type="text"/>	
*Attach Quotation:	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload Now"/>	This should be the quotation agreed by the Assessor

Click on submit.

Contact Details	
Contact:	<input type="text" value="charles@ioutsourcing.co."/>
*Repairer Email Address:	<input type="text" value="charles@ioutsourcing.co."/>
<input type="button" value="Submit"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/>	

You will receive a copy of the submitted quotation.